

Application Deadline Day January 31, 2019 - 8pm ET



NATIONAL QUALITY AWARD PROGRAM
Inspiring Excellence Since 1996

Learning Objectives

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- Review Deadline Policy
- Review Application Submission Process
 - Completing an online application form
 - Uploading a PDF application
- Review Application Payment Process
- Q & A

Application Deadline Day

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- Deadline for payment and application for all award levels

January 31, 2019 at 8 pm EST



www.ahcancal.org/qualityaward

#QUALITYAWARD

Who can submit?

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- Note that only center level staff (a Primary Center Contact or Center Contact) are able to draft and submit an application.
- If you do not have one of these roles you will not be able to submit the application.



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#QUALITYAWARD

Logging In




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https://ahcancal.smartsimple.com/s_Login.jsp

Apps | New Tab | PBJ Data | West Coast Meeting | East Coast Reimburs... | Welcome to AHCA A... | HTML | or | AHCA

Welcome to the AHCA/NCAL National Quality Award Program Portal

The [AHCA/NCAL National Quality Award Program](#) provides a pathway for long term and post-acute care providers to journey towards performance excellence through the application for and receipt of three progressive levels of awards: Bronze, Silver, and Gold.



APPLICANTS
Login to view, write, and submit your Quality Award Applications.

EXAMINERS
Login to submit an Examiner application and review applications once selected.

Login

Email:

Password:



Login

*Note the username and password for this site is different than that for the AHCA/NCAL website. Please follow the instructions below to get your login credentials.

Are you a first-time user **with** an existing AHCA/NCAL user account **OR** a returning user and need password help?


1. Click here, to enter your email address, retrieve or reset your password.

Are you a first-time user **without** an existing AHCA/NCAL user account?






www.ahcancal.org/qualityaward #QUALITYAWARD


User Dashboard



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[Help](#) | *User Dashboard | [Privacy & Security](#) | [Urvi Patel](#)





Access to a Center/Corporation

Welcome Urvi Patel


1. To get started, click **Access to a Center/Corporation** on the right.
2. Once your access to a center/corporation is approved, click **User Dashboard** at the top of the page to go to your center/corporation's page.
3. If you are interested in applying to a Quality Award Examiner, click **Apply To Be An Examiner**.

For assistance, click **Help** in the top blue bar.

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Center Portal



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AHCA NCAL
Help Gables Home - Test Center

Gables Home - Test Center Portal


123 Main St.
Alexandria VA 22305

DESCRIPTION OF TABS LISTED BELOW

Apply: All awards your center(s) are currently eligible to apply for. Not available for center associates.
Current Applications: All applications your center(s) are currently working on.
Award History: Past award history for your center(s).
Access Requests for Approval: A list of all requests for access that need your approval. Not available for

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Apply Now



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For assistance, click [help](#) in the top blue bar.

The application deadline is January 31st, 2019 at 8 PM EST.

APPLY (3)
CURRENT APPLICATIONS
AWARD HISTORY
CENTER/CORPORATION USERS (4)

Year	Type	Organization / Group	Level	ITA Deadline	Deadline	
2019	SNFAL	Gables Home - Test Center	Bronze	11/08/2018	01/31/2019	Apply Now
2019	SNFAL	Gables Home - Test Center	Silver	11/08/2018	01/31/2019	Pay
2019	SNFAL	Gables Home - Test Center	Gold	11/08/2018	01/31/2019	Pay

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Two Options to Submit

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Submit Online Form

Upload PDF Application



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#QUALITYAWARD

Submit Online Form

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- Allows you to type or copy and paste the responses to the criteria questions into an online form.
- The online form already includes the submission format and helps you meet the technical requirement of responding to all the criteria questions.
- Has a character count limit depending on application level
- Allows you to attach a supporting PDF document with charts, graphs, and the glossary as necessary. This is not the place to add in additional narrative. This PDF must meet the applicable technical requirements.

Level	Character Limit	Page Limit
Bronze	17,000	2
Silver	70,000	12
Gold	150,000	25



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Upload a PDF

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- Allows you to upload a PDF file contain the responses to the criteria.
- Note, if you choose this option, you must adhere to all the technical requirements listed in the application packet.



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Submit Online Form

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- Application Due Date is 01/31/2019 at 8:00PM.
- Click **Save Draft** frequently to save your work. Work will not be auto saved.

The online Bronze application has a character count limit of 17,000 characters and allows applications to attached a 2 page PDF document with supporting materials at the end of the application. The PDF attachment must be limited to figures, graphs, charts (all of which should be legible) and the glossary.

- Click **Save Draft** frequently to save your working. Work will not be autosaved.
- Click **Validate Characters Typed** to see how many characters you have typed and how many you have remaining.
- Click **Submit Application** to submit your application. A successful submission will generate a confirmation page and an email. *You must complete the questions on the [Authorizations](#) tab before you submit the application.*
- Click **Upload PDF Application Instead** if you want to submit an uploaded PDF application instead.

* Center: Gables Home - Test Center

Modified Date: 01/09/2019 18:38

Modified By: Urvi Patel

Save Draft

Validate Characters Typed

Submit Application

Upload PDF Application Instead




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Submit Online Form

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NCAL
NATIONAL CENTER FOR ASSISTED LIVING

Help | Gables Home - Test Center | Privacy & Security | Urvi Patel

Applications | Paym

1 of 3

ORGANIZATION PROFILE | AUTHORIZATIONS | GLOSSARY

P.1 Organizational Description

What are your KEY organizational characteristics? Describe your organization's operating environment and your relationships with KEY PATIENTS/RESIDENTS, CUSTOMERS, STAKEHOLDERS, suppliers, and PARTNERS.

Provide a response for each of the following questions:

a. ORGANIZATIONAL ENVIRONMENT

• (1)

Service Offerings: What are your main HEALTH CARE SERVICE offerings? What is the relative importance of each to your organizational success (e.g., skilled nursing, subacute, etc.)?

ID/DD residential services providers only: What are your main active treatment and independent training offerings?


Save Draft | Validate Characters Typed | Submit Application | Upload PDF Application Instead

NEXT >

AHCA AMERICAN HEALTH CARE ASSOCIATION | **NCAL** NATIONAL CENTER FOR ASSISTED LIVING | www.ahcancal.org/qualityaward | **#QUALITYAWARD**

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AHCA AMERICAN HEALTH CARE ASSOCIATION | **NCAL** NATIONAL CENTER FOR ASSISTED LIVING | www.ahcancal.org/qualityaward | **#QUALITYAWARD**

Supporting Documents

Upload supporting information in a PDF file. Note that the file cannot be larger than two pages.

Upload Documents

Submit Online Form

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Validate Characters Typed

Please correct the following errors and try again.

! You currently have 73 characters typed. 16927 characters remaining.



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* Center: Gables Home - Test Center

Modified Date: 01/09/2019 18:38

Modified By: Urvi Patel

* Application Due Date: 01/31/2019

Application Method: Online Application

Convert to PDF

Primary Center Contact

If email notifications are sent to this contact. Please start typing the name of the contact if any change

[ORGANIZATION PROFILE](#) [AUTHORIZATIONS](#) [GLOSSARY](#)

P.1 Organizational Description

What are your KEY organizational characteristics? Describe your organization's operating environment and your relationships with KEY PATIENTS/RESIDENTS, CUSTOMERS, STAKEHOLDERS.



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ORGANIZATION PROFILE

AUTHORIZATIONS

GLOSSARY

P.1 Organizational Description

What are your KEY organizational characteristics? Describe your organization's operating environment and your relationships with suppliers, and PARTNERS.

Provide a response for each of the following questions:

ORGANIZATIONAL ENVIRONMENT



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Submit Online Form

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contact. Please start typing the name of the contact if any change

Save Draft

Validate Characters Typed

Submit Application

Upload PDF Application Instead



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Action Successful

Application (Bronze-19-31255) is now in Submitted status. To return to your application dashboard, click [Applications](#).



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Upload PDF Application

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contact. Please start typing the name of the contact if any change

Save Draft

Validate Characters Typed

Submit Application

Upload PDF Application Instead



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Upload PDF Application

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* Application Due Date: 01/31/2019

Application Method: Uploaded Application

* Primary Center Contact

All email notifications are sent to this contact. Please start typing the name of the contact if any change

Christine Wilson

* Upload Application

Please upload your application form in a PDF file. The application must be formatted to 8 1/2 by 11-inch pages and be no more than 5 pages in length, not including the acronym page.

Upload Application

AUTHORIZATIONS

* Federal Provider Number

Six-Digit Federal Medicare/Medicaid Provider Number (if none, write N/A).

1234

Submit Application

Complete Online Form Instead

Care Association



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Upload PDF Application

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* Primary Center Contact

File Upload

Select File:



Attached File:

Max. 2 GB

Larger Files will take longer to load

Upload



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Upload PDF Application

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File Upload ✕

File uploaded successfully.

Select File: ▶

Attached File: [Transaction_details_-_PayPal_63.pdf](#) Max. 2 GB

▲ Larger Files will take longer to load

Upload Delete

Federal Provider Number



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Upload PDF Application

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📄 Upload Application 🗑️

AUTHORIZATIONS

*** Federal Provider Number**

Six-Digit Federal Medicare/Medicaid Provider Number (if none, write N/A).

*** Application Scope**

Please specify the scope of your application.

- Skilled Nursing
- Skilled Nursing and Assisted Living
- Assisted Living
- ICFs/IIF
- HCB waiver group homes for individual with ID/DD

*** Ownership**

Submit Application



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Upload PDF Application

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Complete Online Form Instead



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Action Successful

Application (Bronze-19-31255) is now in Submitted status. To return to your application dashboard, click [Applications](#).



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Confirmation Email

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2019 AHCA/NCAL National Quality Award Application Confirmation

Inbox x



qualityaward@ahca.org

to shahurvi4+pcc

7:05 PM (16 minutes ago)



Dear Urvi Patel,



This is to confirm that your AHCA/NCAL National Quality Award Application and payment for Gables Home - Test Center has been received. Please retain this email for your records. Attached, you will find a copy of the application you have submitted. Remember, you can log back in to the [Quality Award Portal](#) and make changes to your application any time before the application deadline of January 31, 2019. Once the deadline passes, we will not accept any changes.

If you have questions, please do not hesitate to contact Quality Award staff at qualityaward@ahca.org

Regards,

AHCA/NCAL National Quality Award Program Staff



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Submitted Pending Payment

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Action Successful

Application (Bronze-19-30134) is now in Submitted Pending Payment status. To return to your application dashboard, click [Applications](#).



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#QUALITYAWARD

Submitted Pending Payment

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From: qualityaward@ahca.org To: christinepwilson+pcc@gmail.com
CC: Created: January 09 2019 19:58
Subject: 2019 AHCA/NCAL National Quality Award Application Confirmation - Fee Outstanding

Dear Christine Wilson,

This is to confirm that your AHCA/NCAL National Quality Award Application for Warm Sand Home Test Center has been received. Please retain this email for your records.

Please note that your application will not be accepted if you do not submit the associated application fee before the deadline. The application fee can be submitted at the [Quality Award Portal](#).

If you have any questions, please do not hesitate to contact Quality Award staff at qualityaward@ahca.org.



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Submitting Payment

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Applications Payment

Gables Home - Test Center Portal

123 Main St.
Alexandria VA 22305

DESCRIPTION OF TABS LISTED BELOW

- Apply:** All awards your center(s) are currently eligible to apply for. Not available for center associates.
- Current Applications:** All applications your center(s) are currently working on.
- Award History:** Past award history for your center(s).
- Access Requests for Approval:** A list of all requests for access that need your approval. Not available for center contacts and center associates.
- Center/Corporation Users:** A list of all users connected to this center/corporation.

For assistance, click **Help** in the top blue bar.

The application deadline is January 31st, 2019 at 8 PM EST.

APPLY (9) CURRENT APPLICATIONS AWARD HISTORY CENTER/CORPORATION USERS (4)


Year	Type	Organization / Group	Level	ITA Deadline	Deadline	Apply Now	Pay
2019	SNFAL	Gables Home - Test Center	Bronze	11/08/2018	01/31/2019	Apply Now	Pay
2019	SNFAL	Gables Home - Test Center	Silver	11/08/2018	01/31/2019	Apply Now	Pay





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[Applications](#) | [Payment](#)

Gables Home - Test Center Portal

4 [Check Out](#)

DESCRIPTION OF TABS LISTED BELOW

Available Products: All products your center(s) are currently eligible to pay for.

Added to Cart: All products added to your cart.

Items in Others' Carts: Item(s) in the cart(s) of other users connected to your center/corporation.

Corporate Purchases: A record of payments submitted for you by your corporation. Note: This will not display for a Corporate Account Administrator.

Historical Invoices: A record of all the past payments submitted by your center/corporation.

For assistance, click **Help** in the top blue bar.

The application deadline is January 31st, 2019 at 8 PM EST.

AVAILABLE PRODUCTS 3
ADDED TO CART
ITEMS IN OTHERS' CARTS
CORPORATE PURCHASES
HISTORICAL INVOICES

2 [Add to Cart](#)


<input type="checkbox"/>	Organization/Name	Product	Cost
1	Gables Home - Test Center	2019 Intent to Apply for National Quality Award Silver SNFAL	\$150
<input type="checkbox"/>	Gables Home - Test Center	2019 Intent to Apply for National Quality Award Gold SNFAL	\$300
<input type="checkbox"/>	Gables Home - Test Center	2019 Intent to Apply for National Quality Award Bronze AL	\$75




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Submitting Payment



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Order # 1249

Batch Update Complete x

1 records updated

1. Click **Continue to Check Out** to process your payment.

2. Click **Continue Shopping** to add or remove items from your cart.

Step 1 - Review Your Order

Center/Corporation
Gables Home - Test Center
123 Main St., Alexandria
VA, 22305
United States
Purchaser: Urv Patel

Product	Discount Applied	Total Item Cost	Deadline Date
2019 Intent to Apply for National Quality Award Silver SNFAL	N/A	\$150.00	11/08/2018
Total:		\$150.00	

[Continue to Check Out](#)

[Continue Shopping](#)




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Submitting Payment

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AHCA NCAL

Applications Payments

Batch Update Complete
1 records updated

Instructions

- Click **Buy Now** to enter your payment details.
 - A pop-up window will appear. If it does not, make sure that your pop-up blocker is turned off.
 - Click **Pay with Debit or Credit Card** to enter your credit card details.
 - Once you enter your credit card information you will be brought back to this page.
- IMPORTANT: You must click **Complete Payment** to process payment.
 - A successful payment will generate a confirmation screen and an emailed receipt from PayPal.

Click **Cancel Payment** to cancel your order.

Step 2: Payment

Center/Corporation
Gables Home - Test Center
123 Main St., Alexandria
VA, 22305
United States
Purchaser: Shiv Patel

Product	Discount Applied	Total Item Cost	Deadline Date
2019 Intent to Apply for National Quality Award Silver SNFAL	N/A	\$150.00	11/08/2018
Total:		\$150.00	

Buy Now



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Submitting Payment

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PayPal Checkout - Google Chrome

PayPal Guest Checkout

We don't share your financial details with the merchant.

Country: United States

Card number

Expires CSC

First name Last name

Billing address

Street address

How fast?

- Choose PayPal on eligible merchant sites
- Review your purchase and click to pay

That's it! With One Touch, you can skip login on this device - no password or card info to enter. (We don't recommend enabling One Touch on shared devices.)

You'll need to create a password later to access all other member benefits and account statements - check your email for important details.

Save my payment info and create a PayPal account

Continue

Cancel and return to American Health Care Association

Policies Terms Privacy Feedback © 1999 - 2018 English



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Submitting Payment

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Step 2: Payment

Center/Corporation
Gables Home - Test Center
123 Main St., Alexandria
VA, 22305
United States
Purchaser: Urvi Patel

Product	Discount Applied	Total Item Cost	Deadline Date
2019 Intent to Apply for National Quality Award Bronze SNFAL	\$74.50	\$0.50	11/08/2018
Total:		\$0.50	

Ship to:
Urvi Patel, 8108 Locust St., Irving
TX 75063 US

[Complete Payment](#)

[Cancel Payment](#)



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Submitting Payment

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Your transaction was successful! Your order confirmation number is 6K048637R7303381X. Please check your email for a receipt from PayPal. To return to your dashboard click [Payment](#). You can find this invoice under the **Historical Invoices** tab.




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Submitting Payment



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Tue 7/31/2018 12:54 PM
PayPal <service@paypal.com>
Your receipt for payment to American Health Care Association

To: Urvil Patel

Payment details

For your purchase on July 31, 2018



Details

2019 Intent to Apply for National Quality Award Bronze SNFAL	\$0.50 USD				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Subtotal</td> <td style="text-align: right;">\$0.50 USD</td> </tr> <tr> <td style="text-align: right;">Amount you'll pay</td> <td style="text-align: right;">\$0.50 USD</td> </tr> </table>		Subtotal	\$0.50 USD	Amount you'll pay	\$0.50 USD
Subtotal	\$0.50 USD				
Amount you'll pay	\$0.50 USD				

Paid with **AMERICAN EXPRESS**

The transaction will appear on your statement as PayPal * PAYPAL * AHCA


Ship to


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Submitting Payment



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Applications Payments

Gables Home - Test Center Portal

[Check Out](#)

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For assistance, click **Help** in the top blue bar.

The application deadline is January 31st, 2019 at 8 PM EST.

AVAILABLE PRODUCTS
ADDED TO CART
ITEMS IN OTHERS' CARTS
CORPORATE PURCHASES
HISTORICAL INVOICES

#	Ordered On	Organization/Group Name	Purchaser	Status	Amount	Payment Received On
Order # 1251	2018-07-31 12:51:09	Gables Home - Test Center	Urvil Patel	Purchased	\$0.5.00	07/31/2018 12:54:17 PM

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#QUALITYAWARD

Q&A

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